



33-35 Manor Road, Colchester, Essex CO3 3LX.

2006

2006/0101

FIRSTLY, HAPPY NEW YEAR, AND WELCOME TO OUR FIRST NEWSLETTER OF 2006

This is the time for New Year resolutions. The Computerwise Support Team is no exception and we have resolved to provide an even more responsive and professional service.

We will endeavour to provide a fast resolution to each of your problems as they are notified to us. In this respect we are refining our bespoke call logging system "Empathy" using Opera II software. All of your queries or problems will be entered on the system, and monitored to ensure rapid completion.

Additionally, we will place special emphasis on training and improving user understanding. To this end we will continue the regular publication and distribution of this Newsletter, and posting more detailed information on our website, plus the provision of specialist seminars as necessary. We are of course ensuring that we explain why we take certain actions at the time we attend your problem, so that you are kept aware of progress and are given detailed information.

Most importantly, we hope that you find us approachable and a centre of excellence.

The expansion of the Group to include Computerwise (covering London, East Anglia and a number of sites abroad) TMB Solutions (covering principally Hampshire and Kent) plus A C Systems (covering the West Country) provides a wide expanse of knowledge and experience which now translates into us offering a truly world class service.

INTEX EARNIE PAYROLL ~ SSP CALCULATION PROBLEM

Intex have notified us of a problem relating to SSP. If you go back into the SPP Calculation section, for an employee who is currently receiving SPP, the system may try to pay SPP for 26 weeks.

The SPP Calculation section is accessed by choosing 'Statutory Payments' from the Employee Menu and then clicking on the 'Show Pay' tab.

If this has happened to an employee go to 'Tools' - 'Employee Debug' and change the 'SP Max Periods' field to 2. Should you find you have overpaid SPP please contact us for advice.

The problem is scheduled for correction in the Year End update disc, scheduled for release in February 2006.

Continued on next page...

Support Department

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PAYROLL UPGRADE 2006

Pegasus have said that Phase One of the Payroll Upgrade is on target, and should be available to us by the end of January. Phase One covers the legislative changes required to complete the 2005-06 tax year, including P14/P60s and End-of-Year>Returns on disk and via the Internet using the Pegasus Online Filing Manager.

Just as a reminder, the Pegasus release numbers are as follows:

Opera 16	(3.40.00)
Opera II	(4.10.00)
Capital Gold Payroll	(3.60.00)
Online Filing Manager	(1.00.00)

PEGASUS ONLINE FILING MANAGER

This software is designed to replace the eSubmission Utility. It has been successfully tested and recognised by HM Revenue & Customs based on the submission of 'original' EOY returns for 2005-06 made by Pegasus.

A new installation **must** be performed as part of the payroll upgrade, and should be carried out before an existing eSubmission Utility is removed. This will allow existing user and agent IDs and previous submission audit history to be copied across. The Online Filing Manager now allows the creation of multiple agent IDs and includes extra validation, over and above the checks required by the HMRC Quality Standard. If an Employer's Annual Return does not meet the standard it will be rejected.

It is important to remember that the software allows a TEST submission to be sent to HMRC prior to performing a LIVE submission. It will perform validation checks on the payroll data and highlight any errors, giving time for you to make the necessary amendments and perform another TEST submission. Additional messages have been introduced within the product to re-iterate the importance of performing a successful TEST submission prior to a LIVE one.

Although HMRC Internet 'Test in Live' service is not likely to be available before 6 April 2006, you should still use the Online Filing Manager TEST submission facility prior to this date. This is especially the case if you have recently upgraded from another payroll system which did not have full HMRC accreditation.

If you have 50 or more employees, you **must** file a successful End of Year Return by 19 May 2006 electronically, or face a penalty of up to £3,000. Remember, however, that employers with fewer than 50 employees can claim a tax-free credit incentive for filing online before their 2010 deadline.

If you would like more information about registering, or submitting your returns online, please either speak to your Account Manager (on 01206 711 451) or call the Support Department direct line (01206 711 452).

STOP IT!

We hope that you find our e-mailed information sheets of direct help to you and your business. However, if you wish to remove your name from the mailing list or make changes regarding recipients, please contact John Stannard, Support Department.

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