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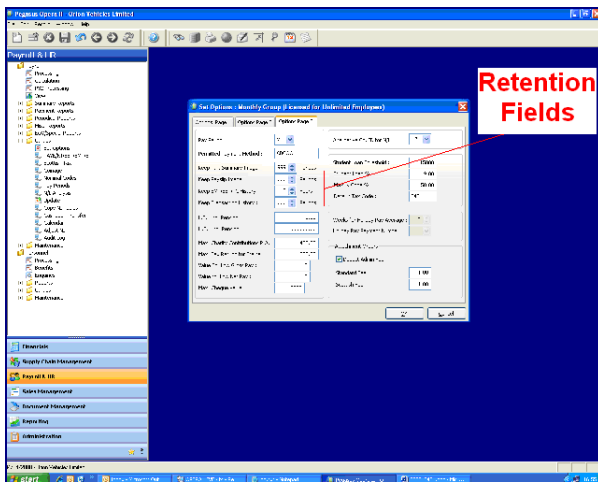
2008

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PEGASUS OPERA II: PAYROLL~ DID YOU KNOW?

For some time now there has been a field within Payroll >> Set Options (Options page 3) to keep payroll transactions for up to 999 periods. This can be particularly useful, especially if you use Payroll Views to view the payroll history.

Having said that, you do need to ensure that it is set so that it gives you a reasonable amount of data to view. Do ensure that this is set to more than zero if you are likely to use the facility from time to time.



Computerwise Limited is part of a much larger group with offices in Bromley, Colchester, Portsmouth, and Wimbledon.

This structure provides you with the stability and expertise that a large company can offer whilst coupling it with the care and responsiveness exercised by a smaller concern.

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CONSTRUCTION INDUSTRY SCHEME (CIS) ~ MONTHLY RETURN

A number of contractors in the construction industry have told HMRC, that although they posted their monthly returns in plenty of time to reach them by the 19th of the month, they still received a late-filing penalty. Subsequent investigations showed that many returns were received late because of various problems.

This highlights, of course, yet another reason why such contractors should use the Pegasus CIS solution and the Online Filing Manager application to ensure that the whole process is managed in an efficient and timely manner.

If you would like more details about the Pegasus CIS solution, or a demonstration of the utility, please contact Sales Department on 01206 711 451.

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Support Department

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## HOME WORKERS TAX & NIC FREE GUIDLINE RATE INCREASE

From 6 April 2008, HM Revenue & Customs (HMRC) has increased the tax and NIC free guideline rate employers can pay home working employees without keeping records from £2 to £3 per week.

Employers can reimburse their employees who work regularly from home for the additional household expenses they incur without incurring an extra tax or NIC charge. The additional expenses that the employer may reimburse are those connected with the day to day running of the employee's home. This might include additional costs of heating and lighting the work area, or additional insurance costs.

Because it might be difficult for employers to calculate the exact additional costs, HMRC has published a guideline rate that can be paid without the employer having to justify the amount paid or the employee having to keep any records to demonstrate the additional expenditure. The guideline rate is not a maximum amount and greater amounts can be paid where there is evidence to justify them.

## HMRC ~ WHAT TO DO IF YOU NEED TO SEND A PENNOT

Whilst HMRC have been open for business from 9 April as planned for the online submission of employee starter and leaver information (P45s and P46s) they have been unable to process PENNOTs (new starter pension information). For more details click ([here](#)).

## HMRC ~ P46 REPORTING REQUIREMENTS ~ APRIL 2008

From 6 April 2008, employers are required to notify HMRC of a new starter when earnings reach or exceed the Lower Earnings Limit (LEL).

Queries have been raised concerning existing employees, who are currently earning between LEL and the earnings threshold. In such cases you should continue to maintain the payroll entries using the default tax code (543L) unless you are advised otherwise, but do not submit a P46. At April 2009, you must submit a P14 for 2008-09.

## PAYROLL BUDGET CHANGES ~ MAY 2008

Intex Earnie users should have received release v1.15.20 that incorporates the changes effective from 18 May 2008. This release should be applied as soon as practicable.

Opera and Opera II users will receive a 'Flyer' within the next few days detailing the manual changes to be applied. These flyers can also be viewed by clicking ([Opera](#)) or ([Opera II](#)) as appropriate. The changes can be made prior to 18 May, and will then automatically be invoked at the appropriate time.

Capital Gold Payroll users require an upgrade disk and we will be sending these out to you as soon as they are received by ourselves. If you have not received them within the next ten days, please contact Support Department so that they can take any necessary action.

## STOP IT!

We hope that you find our e-mailed information sheets of direct help to you and your business. However, if you wish to remove your name from the mailing list or make changes regarding recipients, please contact John Stannard, in the Support Department.

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## Support Department

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